



*A Chapter of the Association of Legal Administrators*



## BOARD MEETING – PHONE CONFERENCE

### MEETING MINUTES

Highlights from Board Meeting on September 13, 2017

- Treasurer's Financial Report was reviewed.
- Looking forward to September 20<sup>th</sup> Educational Event entitled Privacy, Security Considerations and Tips: Obligations of Confidentiality and Safekeeping.
- We have 2 new members - Erik Carrozza from Royer Cooper CFO and Karen Davis from Lamb McErlane Operations Manager.
- IC Newsletter will add a tribute to Gerry Grandzol in next edition and IC Facebook Page will post the GoFundMe information for Gerry's family.
- We collected close to 50 back packs and all of the other necessities of school supplies for the Crime Victims Center. In addition over \$600 in monetary donations and gift cards were donated.
- Planning Committee is in high gear for the 2017 Legal Expo.